

APPLICATION FOR MEMBERSHIP

EDAMBA application form

Name of University/Business School:	
Country:	
Name of doctoral programme:	
Date of creation of the doctoral programme:	

Accreditation:

I. Information about the overall structure of the Doctoral programme

A. Governance structure

Formal governance structure of the PhD education:

A formal PhD School	at Faculty-level	
A formal PhD School	at Departmental-level	
Are students represen Yes	ted in the formal PhD management No	

Enclose a description of the formal PhD management, including role(s) and responsibilities of Deans, Head of PhD Schools, Department Head etc

B. Main objectives of your doctoral programme

Between the following career opportunities, would you please rank from 1 to 4 the objectives of your doctoral programme (NB: certain objectives can be given the same ranking):

Academic	
Full time researcher	
Consultant	
Manager	

Do your PhD program have explicit learning objectives (enclose a copy)

C. Information about students

Admission requirement

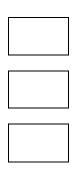
Qualifying degrees:

Qualifying disciplines:

Number of doctoral students (average over the last three years)

Number of students admitted per year:

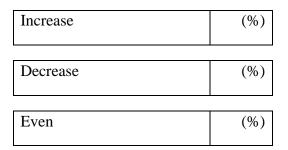
Number of students in process:



Number of doctors' degrees per year:

Trend in the number of admissions (over the last three years)

Average increase or decrease rate in the number of the students' admissions over the last three years:



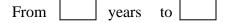
D. Program duration

Formal duration of the PhD process from admission to thesis defence (in years)

vears

Actual range observed for the whole process from admission to thesis defence:

years



Duration of formal course period excluding open seminars and thesis seminars:

years		
Formal duration of thesis period		
years		
Possibility of direct admission into	2nd year	
Yes 🗖 No 🗖		
If yes, under what conditions?		
E. Doctoral Supervision		
Number of supervisors:		
1 supervisor:		
2 supervisors		
If yes, under what conditions?		
Formal requirements for main doc	ctoral supervisors:	
(Experienced) Associate Prof	essors	
Full Professors		
Quality development of supervision	(onclose a conv of such cominers)	
Is it mandatory to participate		
Is there a continuous enhance	ement of supervisions	
Are all supervisors evaluated	(after termination of supervision)	
Other quality enhancing measured	sures to improve supervision	

Examples:

Access to supervision?

Throughout the doctoral programme:	
Just during the thesis period	

Standard frequency of supervision during the thesis period

Once a week	
Once a month	
Once a year	
Other	

Number of qualified supervisors involved in the programme:

F. Specialization options in the PhD program (alternatively include a link to homepage in English where this information is available)

Name of specialisation field (in English)	No. of students in
process	

G. Internationalisation of the programme

Faculty (supervisors and PhD course coordinators)' origin (in %)		
Native stude	ents:	%
EU student:		%
Others:		%
Students' origin (in %)		
Native stude	ents:	%
EU student:		%
Others:		%
	visiting PhD-studen	ts from abroad?
Yes 🗖	No 🗖	
Do you have regular visiting Yes 🗖	g scholars' offerings No 🗖	research seminars?
For non-English speaking	g universities only:	
Can you offer doctoral sen	ninars in English?	
Yes 🗖	No 🗖	
Is it possible to write and c	lefend the dissertation	n in a foreign language?
Yes 🗖	No 🗖	
Which one(s)?		

Stay in a foreign university:

Do the PhD program require a stay in a foreign university?

Yes 🗖 No 🗖
If so, what is the standard length? Months
If so, what is the standard length? Why not:
When does it (typically) take place?
During the course period:
During the thesis period: \Box
H. Fees/Financial Aid
Tuition and Fees
Yes 🗖 No 🗖
Amount per year (in Euro): EUR
Possible exemptions:
Partial

Total

Assistantships:

Yes 🗖

No 🗖

How many assistant positions per year?

How many working days per year?

% of doctoral students getting a scholarship?

Scholarship origins?

The university itself	
Private organisations	
The State	

Student resources

Do the student have financial resources to participate	e in:
External PhD courses	
International relevant research conferences \Box	
Necessary software or other vital equipment	

%

I. Pedagogical Orientation

Do you offer mandatory pedagogy courses/seminars? (enclose a copy)

Yes 🗖	No 🗖
If yes, number of hours:	

Do you offer classroom teaching opportunities to the doctoral students?

T 7	
Yes	

No	
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If yes, % of doctoral students having a classroom experience?

%

Any further information or remark	S:	



II. Information about courses and/or seminars (alternative include specific links to homepage where this information is available in English)

A. Mandatory courses (for all students enrolled)

Title of each course	Instructor	Length (hours)

B. Courses in specialisation fields

Would you please fill in the following tables, according to the specialisation fields you have mentioned in part 1? Alternative, enclose a systematic overview of all offered specialization courses

1. Name of the specialisation field: _____

Title of each course	Instructor	Length (hours)
2. Name of the specialisation field:		
Title of each course	Instructor	Length (hours)

3. Name of the specialisation field: _____

Title of each course	Instructor	Length (hours)
4. Name of the specialisation field:		
Title of each course	Instructor	Length (hours)
5. Name of the specialisation field:		
Title of each course	Instructor	Length (hours)

6. Name of the specialisation field: Length Title of each course Instructor (hours) _____ _____ _____ _____ ____ ____ 7. Name of the specialisation field: _____ Title of each course Length Instructor (hours) -----____ ____ _____ _____ _____ _____ 8. Name of the specialisation field: ______ Title of each course Length Instructor (hours) _____ _____ _____ _____ _____ _____

C. MSc. – Level courses

Do you offer MSc. –level courses for students not fulfilling admission requirements in terms of qualifying disciplines to doctoral students from 'neighbouring disciplines?

Yes 🗖 No 🗖

For which students are they mandatory?

All with no prior degrees in Business Administration

D. Course-assessment system

Exam for each doctoral course/seminar	Yes	No	Schedule
Comprehensive exam for all students			
Comprehensive exam for specialised field			
Paper(s) related to courses/seminars			
Paper(s) unrelated to courses/seminars			
Others Describe:			

E. Is there a dedicated seminar for developing the thesis proposal?

Yes 🗖	No 🗖
Length in hours	

F. Is there a formal defence of the thesis proposal?

Yes 🗖 No 🗖

If not, why not?

G. Thesis seminars

Does your program require regular thesis seminars on methodology and content issues with presentations of students' research?

Yes 🗖	No 🗖
Who are the participants?	
Students only:	
Students and supervise	ors:
Students and all facult	iy:
Are there cross-field seminars	s for all doctoral participants?
Yes 🗖	No 🗖
If so, how frequently are they	?times(s) per year
Are there ad hoc specific set	minars for participants in each specialisation field?
Yes 🗖	No 🗖
If so, how frequently are they	? times(s) per year

III. Information about doctoral students in progress

For each of the dissertation in progress, would you please indicate in English?

• Title

- Author
- advisor/supervisor
- starting year
- specialisation field
- some free descriptors on the subject (about five, if possible distinct from those used in this title)
- thesis available in English (yes or no)
- or available of the thesis abstract in English (yes or no)
- IV. Enclose documents (in English)
 - A copy of the explicated request in the application form
 - A copy of the institutional strategy on doctoral education
 - A copy of the internal "Rules and Regulations" for the PhD Programme
 - A copy of the national "Ministerial Order of PhD Education"
 - Links to all CVs of PhD supervisors